

# Project Name: SBO - MAIN Replacement

Project Manager: Sharmila Patke

**Project Status:** **Green**

Key Milestone	Baseline	Revised	Actual	Status
Initiation		11/30/2012	12/7/2012	Completed
Award RFP(1) for Advisory Consulting Services		3/29/2013	3/29/2013	Completed
Project Kick-Off Meeting		4/15/2013	4/15/2013	Completed
Define Governance Structure		5/10/2013	5/10/2013	Completed
Perform Scope analysis- Develop ERP Strategy		5/10/2013	5/10/2013	Completed
Define Requirements		8/13/2013		GREEN
Develop Statement Of Work for RFP		9/2/2013		GREEN
Develop Business Case and Funding Model/Plan		9/4/2013		GREEN
Post RFP(2) - MAIN Replacement		10/1/2013		GREEN
Project complete		10/6/2017		

## Activity Status

May 27, 2013 - July 3, 2013:

- \* The second Governing Board meeting was held on June 19. A special meeting to make certain decisions regarding RFP was held on July 2nd.
- \* Requirements meetings are in progress for multiple modules. They are expected to continue till August. As Requirements for a module are completed by focus groups they will be loaded in Decision Director, a web based tool that will allow a wider audience of state employees to review them. Names of stakeholders who can have access to the tool are gathered from departments.
- \* Some cross module functional needs are being gathered in special meetings with MDOT, IT and Treasury.
- \* Continued drafting of RFP components. The evaluation approach is also being developed along with RFP.
- \* Initiated Business case planning. Kick off meetings were conducted for the Agency management ( CFO and GMs) and stakeholders named by agencies.
- \* Initiation and Planning Stage Exit was conducted on June 11.
- \* Business Case Survey agency responses (cost avoidance and value pockets) are due by July 19.

***Budget Pending***

## Major Project Accomplishments:

- The second Governing Board meeting was held on June 19th. A special meeting for some important decisions regarding the RFP, was held on July 2nd.

## Next Steps:

- Initiated Business Case update activities. Business Case Survey agency responses (cost avoidance and value pockets) are due by July 19.
- The focus group meetings (by module) began on May 14. The baseline Requirements for the modules scheduled, are distributed to the focus group comprised of state SMEs nominated by departments. Meetings will continue till August.
- Continued drafting of components of the RFP ( ERP Software,Implementation services, Hosting, DR). The evaluation approach is also being developed along with RFP.

